ADMINISTER TRAINING WITH EASE

When it comes to managing your learning program, system administration shouldn't be a struggle. BizLibrary makes being a system administrator easy with one central Administration page! From this one location, you can quickly assign content, manage learners, report on learning activity, and more!

OUR NO-HASSLE PLATFORM FEATURES

Team Structures - There is no limit to how you can structure your learners and teams within the system. Learners can reside in multiple teams to make assigning and reporting by department or job function quick and easy!
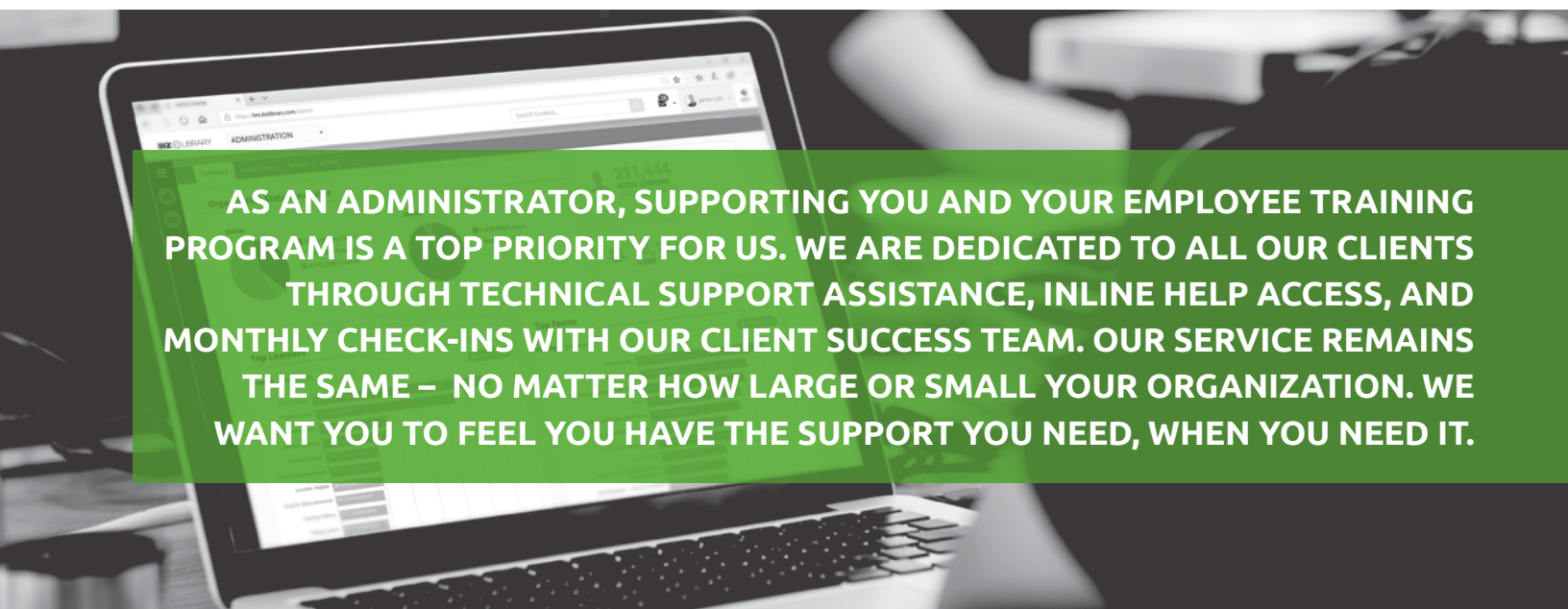
Assignments - Assign content to teams or individual learners (due dates optional). Assigning content can be done with just a few short clicks from the homepage.

Approval Agents - Manage learners' content access and external training through approval agents. View and approve learner training requests from the Administration Summary page in just one click. You can also provide feedback on the reasoning for an approved or denied request.

Featured Playlists - Want to highlight video content without making it a mandatory assignment? Create a featured playlist for teams, which will appear directly on their homepage! Assign a time-frame to automatically remove them on a future date.

Messaging - Triggered messaging reminds learners of upcoming due dates, assignments, events, and expiring certifications and qualifications so you don't have to! All messaging can be managed by the administrator.

Curriculum Builder - Quickly find content for assignments by filtering and previewing content – all from one page. You can even turn curricula into assignments, certifications, or featured playlists with just one click!

AS AN ADMINISTRATOR, SUPPORTING YOU AND YOUR EMPLOYEE TRAINING PROGRAM IS A TOP PRIORITY FOR US. WE ARE DEDICATED TO ALL OUR CLIENTS THROUGH TECHNICAL SUPPORT ASSISTANCE, INLINE HELP ACCESS, AND MONTHLY CHECK-INS WITH OUR CLIENT SUCCESS TEAM. OUR SERVICE REMAINS THE SAME – NO MATTER HOW LARGE OR SMALL YOUR ORGANIZATION. WE WANT YOU TO FEEL YOU HAVE THE SUPPORT YOU NEED, WHEN YOU NEED IT.

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We understand that in addition to ease of administration, quickly accessing real-time reporting data is a top priority for program managers and administrators. We make accessing and downloading reports easy, allowing you to access the information you need, when you need it.

RECENT ACTIVITY
Activity stream with most recent activity

STATUS REPORTING
Status reporting by content, learner, and detail

FILTERING OPTIONS
Options to view activity within specific criteria

CHARTS
Compare logins, launches, and completions over time

DOWNLOAD DATA
Easy sorting and filtering in a .csv file

TIME IN COURSE
Time displayed for each learner's activity

QUIZ REPORTS
View the quiz score of a content item

COMMENTS
See what your employees are saying

ACCURATE DATA ALLOWS ADMINISTRATORS TO ANALYZE THEIR LEARNING PROGRAM AND ADJUST PLANS TO REACH GOALS AND SEE RESULTS. OUR REPORTING PAGES ALLOW FOR THIS ANALYSIS AT ANY TIME WITH THE MOST UP-TO-DATE USAGE INFORMATION.

BIZ LIBRARY
YOUR ONLINE LEARNING PARTNER