

BUSINESS SKILLS 1200+

- Personal and Career Development
- Communication
- Business Essentials
- Quality Management
- Project Management Essentials
- Teamwork and Collaboration
- Accounting and Finance
- Time Management and Productivity
- Video Production
- Ethics

HR COMPLIANCE 600+

- Anti-Harassment
- HR Law
- Training and Onboarding
- Hiring and Recruiting
- Diversity and Respect
- HIPPA
- Retention and Succession Planning
- Compensation
- Organizational Culture
- Mentoring Programs

INFORMATION TECHNOLOGY 20+

- Cybersecurity

SALES AND SERVICE 180+

- Sales
- Customer Service
- Sales Essentials
- Distance Selling
- Sales Presentations

LEADERSHIP AND MANAGEMENT 400+

- Leadership Essentials
- New Manager
- Performance Coaching and Appraisal
- Engagement and Motivation
- Management Essentials
- Leading Change
- Team Building
- Delegation and Empowerment
- Conflict Resolution for Leaders and Managers
- Communication for Leaders and Managers

WORKPLACE SAFETY 150+

- General Safety
- Toxic and Hazardous Materials
- HAZWOPER
- Construction
- Ergonomics
- First Aid
- Cold and Heat Stress
- Fire Protection
- Transportation
- Emergency Planning

