



# ALIGN

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FREQUENTLY ASKED QUESTIONS

## How much does the conference cost?

If you are a BizLibrary client, check with your Client Success Consultant on the registration fee. ALIGN may be included as part of your contract! Prospective clients should work with their BizLibrary Account Executive if interested in attending.

## How many of my team members can attend?

We welcome organizations to send as many participants as makes sense for them. Each breakout time has three different sessions to choose from. Some organizations choose to send multiple team members so they have the opportunity to attend more breakout sessions.

## Will there be anyone from my industry in attendance?

BizLibrary clients span a wide range of industries. Past attendees include those from manufacturing, retail services, non-profit, finance/banking and credit unions, professional services, healthcare, city/county agencies, construction, hospitality, media, staffing, and more! The conference provides designated time to network with those in the same or like industries, as well.

## What should I wear?

Business casual attire is appropriate for all functions related to ALIGN. Casual attire (such as jeans) is appropriate for Tuesday evening's event.

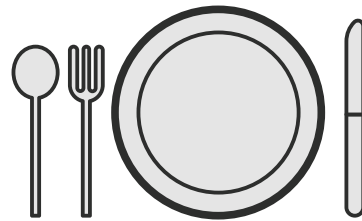
## What meals are provided?

Each day the following meals are provided:

*Monday - lunch and evening hor d'oeuvres*

*Tuesday - breakfast, lunch, and dinner*

*Wednesday - breakfast and lunch*



There will also be snacks provided throughout the conference.

Conference attendees have the option to participate in the "dine-around" dinner Monday evening after the networking event. Participating in the dine-around is at each attendee's own expense.

## What is weather like in St. Louis?

Expect warm temperatures with highs in the mid-80s and lows in the 60s during the dates of the conference. A jacket or sweater is recommended for air-conditioned meeting rooms.

## When should I plan to arrive?

The conference begins with lunch Monday, September 17, and concludes Wednesday, September 19, after lunch. Registration will open Sunday evening and continue throughout the conference. All participants should plan to arrive prior to the opening session Monday. Many participants and presenters arrive Sunday evening and leave Wednesday afternoon, giving them time to explore some of downtown St. Louis!

## I can only attend for part of the conference. Can I still attend?

Yes! Whereas we would love for you attend every event, some participants are only able to attend 1-2 days. Please mark the appropriate days of attendance when filling out your registration form.

## Which breakout sessions should I attend?

There are no set paths for the conference; attendees can choose whichever sessions are most applicable to them. It is a good idea to read the session descriptions prior to the conference, making note of the session(s) that interest you most during each breakout time.

## How do I download and use the conference app?

Approximately one month prior to the conference, registrants will receive information for the app. At that time, an “app guide” will be available in the resources section of the website.

## How do I download the presentations?

Session presentations are made available through the app. Participants can view the slides, resources, and notes prior to, during, and after the conference takes place.

## How do I receive my HRCI/SHRM credits?

Conference participants will receive HRCI/SHRM credit information approximately 1 week after the conference via email.

