

The BizLibrary Collection

Topic Areas



HR Compliance 1300+

- Organizational Culture
- Retention and Succession Planning
- Risk Management
- Substance Abuse
- Training and Onboarding
- Anti-Harassment
- Anti-Harassment and Anti-Bullying
- Compensation
- Discrimination
- Diversity and Respect
- Drugs and Alcohol
- HIPAA
- Hiring and Recruiting
- HR General
- HR Law

Workplace Safety 300+

- Bloodborne Pathogens
- Cold and Heat Stress
- Confined Spaces
- Construction
- Cranes and Lifts
- Electrical
- Emergency Planning
- Ergonomic Safety
- Ergonomics
- Fire Protection
- First Aid
- Transportation
- General Safety
- Hazard Communication
- HAZWOPER
- Laboratory
- Office Safety
- Personal Protective Equipment
- Safety
- Toxic and Hazardous Materials
- Walking-Working Surfaces
- Welding

Leadership & Management 1300+

- Communication for Leaders and Managers
- Conflict Resolution for Leaders and Managers
- Delegation and Empowerment
- Engagement and Motivation
- Leadership Essentials
- Leading Change
- Leading Innovation and Creativity
- Management Essentials
- Mentoring Programs
- New Manager
- Performance Coaching and Appraisal
- Personal and Career Development
- Strategic Planning
- Team Building
- Customer Service

Information Technology 1200+

- Agile
- Ajax
- Cisco
- Cloud Computing
- CompTIA
- CSS
- Cybersecurity
- WordPress
- Data Storage and Management
- Databases
- HTML5
- IT Essentials
- IT Pro / Networking
- Java
- JavaScript
- Mobile
- Microsoft ASP.NET
- Microsoft Certifications
- Networks & Protocols
- Operating Systems and Servers
- Programming
- SQL Server

Business Skills 3500+

- Office Basics
- Accounting and Finance
- Business Essentials
- Business Ethics
- Business Math
- Change Management
- Communication
- Conflict Resolution
- Essentials of Project Management
- Ethics
- Etiquette and Professional Image
- Goals and Metrics
- Innovation and Creativity
- Making Meetings Effective
- Marketing and Communications
- Negotiation Skills
- Presentation Skills
- Project Management: Collaboration and Communication
- Project Management: Essentials
- Project Management: Tools
- Project Management
- Quality Management
- Marketing
- Social Media
- Teamwork and Collaboration
- Time Management
- Time Management and Productivity
- Video Production
- Health and Wellness

Software 3200+

- Adobe Illustrator
- DocuSign and EchoSign
- Evernote
- Google Apps
- GoToMeeting
- Microsoft Access
- Microsoft Access 2010
- Microsoft Access 2013
- Microsoft Access 2016
- Microsoft Excel
- Microsoft Excel 2010
- Microsoft Excel 2013
- Microsoft Excel 2016
- Microsoft Excel 2019
- Microsoft Office
- Microsoft Office 2010
- Microsoft Office 2013
- Microsoft Office 2016
- Microsoft Office 365
- Microsoft OneNote
- Microsoft Outlook
- Microsoft Outlook 2010
- Microsoft Outlook 2013
- Microsoft Outlook 2016
- Microsoft Outlook 2019
- Microsoft Powerpoint
- Microsoft PowerPoint 2010
- Microsoft PowerPoint 2013
- Microsoft PowerPoint 2016
- Microsoft PowerPoint 2019
- Microsoft Project
- Microsoft Publisher
- Microsoft SharePoint 2010
- Microsoft SharePoint 2013
- Microsoft SharePoint 2016
- Microsoft Skype for Business
- Microsoft Teams
- Microsoft Word
- Microsoft Word 2010
- Microsoft Word 2013
- Microsoft Word 2016
- Microsoft Word 2019
- Photoshop
- Microsoft Power BI
- Sketch
- Windows 10
- Windows 7
- Windows 8
- Windows 8.1
- Software General

Sales & Service 500+

- Customer Service
- Distance Selling
- Sales
- Sales Essentials
- Sales Presentations